

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: February 11, 2015

To: Board of Directors
From: Mark Mills, Fire Chief *MM*
Subject: CFAA Resolution

RECOMMENDATION:

That the Board adopts Resolution 15-01, a resolution of the Ross Valley Fire Department establishing the portal-to-portal compensation package for mutual aid personnel.

BACKGROUND:

The California Office of Emergency Services (Cal OES) is responsible to provide for systematic mobilization, organization, and operation of necessary fire and rescue resources through the California Fire and Rescue Mutual Aid System in mitigating the effects of disasters.

The California Fire Assistance Agreement (CFAA) 2015 is the negotiated reimbursement mechanism for local government fire agency responses, through the California Fire Service and Rescue Emergency Mutual Aid System. Cal OES, CAL FIRE, and the Federal Fire Agencies will generally use this Agreement for engines, water tenders, and overhead to address incidents once local agreement resources are exhausted, or where a local agreement is not in place.

A California Fire Assistance Agreement Committee (Committee) was formed by Cal OES, for the purpose of negotiating the terms of the CFAA, and for maintenance of the Agreement. The Committee meets annually to establish the Base Administrative Rate, Personnel Base Rates, and Equipment Rates to become effective upon publication of the rate letter each year.

DISCUSSION:

This year there was a major change to the agreement, which requires all agencies to file a resolution or amend departmental memorandums of understanding, to reflect that their personnel receive compensation from "portal to portal". This change would be reflected in all future reimbursement requests, and would remove the requirement to reimburse department personnel on assignments, for working around the clock regardless of hours committed to the incident. All Ross Valley Fire Department personnel are and have been compensated utilizing the "portal to portal" concept.

AGENDA ITEM # 28
Date 2/11/15

FISCAL IMPACT:

The fiscal impact will be that all reimbursements from the California Fire Assistance Agreement will utilize the "portal to portal" concept for time keeping.

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION 15-01

Resolution of the Ross Valley Fire Department for Identifying the terms and conditions for fire department response away from their official duty station and assigned to an emergency incident

WHEREAS, the Ross Valley Fire Department is a public agency located in the County of Marin, State of California;

WHEREAS, the Ross Valley Fire Department has in its employ fire suppression response personnel including: Fire Chief, Battalion Chief, Fire Captain, Fire Captain/Paramedic, Engineer/Paramedic, Engineer/EMT, Firefighter/Paramedic, Firefighter/EMT, and Firefighter;

WHEREAS, the Ross Valley Fire Department will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the Ross Valley Fire Department will compensate its employees overtime in accordance with their Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Ross Valley Fire Department set forth the following:

1. Personnel shall be compensated according to Memorandum of Understanding (MOU), Personnel Rules and Regulations, and/or other directive that identifies personnel compensation in the workplace.
 2. In the event a personnel classification does not have an assigned compensation rate, a "Base Rate" as set forth in an organizational policy, administrative directive, or similar document will be used to compensate such personnel.
 3. The Ross Valley Fire Department will maintain a current salary survey or acknowledgement of acceptance of the "Base Rate" on file with the California Governor's office of Emergency Services, Fire Rescue Division.
 4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.
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5. Fire department suppression personnel include: Fire Chief, Battalion Chief, Fire Captain, Fire Captain/Paramedic, Engineer/Paramedic, Engineer/EMT, Firefighter/Paramedic, Firefighter/EMT, and Firefighter.

I hereby certify that the foregoing resolution was passed and adopted by the Ross Valley Fire Department Board of Directors on the 11th day of February 2015 by the following vote, to wit:

Ayes:

Noes:

Absent:

Abstain:

John Reed, President

Attest:

JoAnne Lewis, Administrative Assistant